

UNIVERSITY OF NAIROBI

ESTATES DEPARTMENT

APPLICATION FOR HOUSING

This form should be filled and returned to the Registrar (Housing Section) University of Nairobi.
P.O. Box 30197, Nairobi and should pass through the applicant's **Head of Department:**

_____ DATE:

1. NAME _____ P/NO.

2. DESIGNATION & GRADE

3. DEPARTMENT

4. MARITAL STATUS (Married/Single)

5. FAMILY SIZE AND AGE OF CHILDREN:

NAME

AGE

a)

b)

c)

d)

e)

6. DATE OF APPOINTMENT:

7. TYPE OF ACCOMODATION PREFERRED (please tick appropriately):

a) Bungalow/Maisonette/Flat

b) Number of bedrooms

i) Single room

ii) 1 Bedroom

iii) 2 Bedrooms

iv) 3 Bedrooms

v) 4 Bedrooms

8. LOCATION OF THE ACCOMODATION PREFERRED (please tick appropriately):

a) Kilimani

b) Kileleshwa

c) Kenya Science Campus

d) Kabete campus-Lower Kabete

e) Kabete campus-Upper Kabete

f) Loresho

- g) Mamlaka
- h) Parklands
- i) Spring Valley
- j) State house road
- k) St. Andrews
- l) Westlands

Mobile phone no.
@ address

APPLICANT'S SIGNATURE:
DATE:

GRADING/RANKING SYSTEM

Criteria to be followed in awarding points:

a) Nature of Employment		
i). Permanent (Number of years to retirement)		
No. of years	Points	Self evaluation
0-2 years	0	
3-5 years	1 point	
6-10 years	2 points	
11-15 years	3 points	
16 and above years	4 points	
Total		
ii) Contract		
No. of years	Points	Self evaluation
6 months- 1 year	0	
2 years	1 point	
3 years	2 points	
4 years	3 points	
5 years	4 points	
Total		
b) Academic Staff		
Professor		5 points
Associate Professor		4 points
Senior Lecturer		3 points
Lecturer		2 points
Tutorial Fellow		1 point

c) Administrative, technical and support staff (Senior)	
Grade 15	5 points
Grade 14	4 points
Grade 13	3 points
Grade 12	2 points
Grade 11	1 point
d) Administrative, technical and support staff (middle level)	
Grade EF	5 points
Grade CD	4 points
Grade AB	3 points
Grade IV	2 points
Grade II-III	1 point
e) Special groups	
i) Staff serving in Senior Management	5 points
ii) Staff offering Essential Services	5 points
iii) Staff Living with Disability	5 points
f) Number of children	
1 child	1 point
2 children	2 points
3 children and above	3 points